



CITY OF DELAND  
 120 S. FLORIDA AVENUE 1<sup>ST</sup> FLOOR BUILDING DIVISION  
 386-626-7009 PHONE / 386-626-7135 FAX

**RESPONSE TO COMMENTS**

*(PERMITS NOT ISSUED)*

**MUST BE COMPLETED BY PERMIT APPLICANT**

Please include copy of comment letter sent by Plans Examiner  
 Incomplete submittals will be returned to applicant

**Copies Required:**

**Residential - 2 Copies**

**Commercial - 3 Copies**

**RESPONSES FOR PERMITS WILL NOT BE ACCEPTED VIA FAX**

DATE: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

PERMIT TYPE (SFR, SHED, ETC.) \_\_\_\_\_

CONTRACTOR NAME \_\_\_\_\_

CONTACT PHONE \_\_\_\_\_

CONTACT FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

**RESPONSE DUE TO:**

**Zoning** (change of location  
 Or design, fence, etc.)

**Building** (Plans, Trusses,  
 energy calculations, etc.)

**Land Development** (Change  
 Of grading, finish floor  
 Elevation, etc.)

**Fire Marshall** ( Fire suppression  
 system, fire sprinklers, etc.)

**Information Submitted** (including number of copies):

\_\_\_\_\_

\_\_\_\_\_

**Total Amount Due \$** \_\_\_\_\_

**OFFICE USE ONLY**

Department	Approved	Rejected	Faxed date	Comments
<input type="checkbox"/> Zoning				
<input type="checkbox"/> Building				
<input type="checkbox"/> Fire				



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SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Application is hereby made to obtain a permit to do the work and installation as indicated. I certify that no work or installation has commenced prior to issuance of a permit and that all work will be performed to meet all codes, standards and laws governing construction in this jurisdiction. I also certify that all required insurances for myself and any trades are in accordance with state laws. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AND AIR CONDITIONING SYSTEMS.

I certify that I have read and understand this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel any other state or local law regulating construction or performance of construction. Must be signed in the presence of a notary.

X

Signature Date
Owner or Agent ( Including Contractor)

X

Signature Date
Contractor

The signatures imply that the foregoing notice has been read and is understood.

The foregoing instrument was acknowledged

Before me this \_\_\_ day of \_\_\_\_, 200\_

By \_\_\_\_\_ who is known

To me or has produced \_\_\_\_\_

As identification and who did take oath.

The foregoing instrument was acknowledged

before me this \_\_ day of \_\_\_\_, 200\_

by \_\_\_\_\_ who is known

to me or has produced \_\_\_\_\_

As identification and who did take oath.

X

Notary as to owner Date
(Seal)

X

Notary as to contractor Date
(Seal)

PERMIT VALID ONLY AFTER APPROVAL BY THE CHIEF BUILDING OFFICIAL

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_